

Epidemiologist

1. Coordinates Medi-Cal covered health services for a client (6)
2. Develops and implements methodology and systems to be used, and initiates policy and plans overall operations. (15,17)
3. Assesses and determines program goals and priorities.(15,17)
4. Maintains liaison with business, labor and industrial organizations, and public, private and community organizations and agencies, to render advice on program policies, seek improvement in facilities, services and activities, and perform other important liaison/planning functions. (15,17)
5. Plans course of study and implements and evaluates its effectiveness. (15,17)
6. Makes recommendations to administrators regarding allocation of resources and program design based upon epidemiological evidence. (15, 17)
7. Collects and analyzes data applying advanced bio-statistical methodologies to calculate risk of disease and appropriateness of intervention. (15, 17)
8. Works with community and government agencies to identify and fill gaps in health and Medi-Cal services by collaborating and planning for clients and families in need of such services. (15, 17)
9. Collaborates with agency and outside agency staff by engaging in program planning and policy activities to enhance and expand health services, including Medi-Cal services to meet the needs of clients and families. (15, 17)
10. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)
11. Attends training related to the performance of MAA. (20)

Employee Signature (please sign in blue ink)

Date

Employee Name (printed)